

Code of Conduct

2.009 Yellow

I. Punctuality

We will meet all deadlines and meetings with punctuality. We will strive to complete all work on time, at all times. We will also show up to meetings on time, and commence meetings on-time in the interest of efficiency.

II. Attitude

We will respect one another at all times. This is especially relevant when expressing opinions and working together in groups.

We will attempt to be positive at all times - phrase criticism and concerns with a positive improvement.

We will focus on portraying ideas as collective vs. individual. Each contribution we make is for the development of the best possible product possible *for the team*, and each decision made is for the benefit of the team, and has no bearing on the value we place on the individual.

We will trust one another to complete projects on time and put forth their best effort at all times.

III. Communication

We will develop a consistent method of sharing information. Eg - all minutes are found on the wiki, and all deadlines are listed on the google calendar.

Each officer will provide an update of their activities to the group at the beginning of each lab section.

Desired purchases over \$100 must be approved by the financial officer, and reported to the group.

We will have an open line of communication between members. Each member should feel comfortable approaching other members with whom they have concerns or questions.

We will notify team members if there are conflicts with meetings, or inability to complete work.

IV. Distribution

We will distribute work according to workload and appropriateness of skill-set.

Work will be distributed as evenly as possible, while keeping workload and skillset in mind.

V. Responsibility

We will assign the work in a way that leads to the most effective distribution possible. Everyone will participate at least once at each meeting.

VI. Proactivity

Team members will be proactive in seeking information on tasks and deadlines. Team members will not wait to be delegated tasks and shall be upfront with questions and concerns.

VII. Decision Making

We will refrain from voting whenever possible. Decisions will be made through pugh charts, evaluating intensity of preferences, and anonymous voting.

Code of Unethics

1. We shall not respect our elders, especially Barry the Noble and Rich the Wise.
2. We shall build all our modules blindfolded.
3. We shall attend all meetings wearing headphones listening to the loudest music possible.
4. We shall not wear clothing of any kind, as machining is best done in the nude.
5. We shall not clean up after ourselves when machining and at our team table, the table has an ugly finish anyway.
6. We shall not be sober in Pappalardo, the best discoveries have been made while under the influence.
7. We shall shun all non-believers.
8. We shall run with scissors, and throw sharp objects around the lab whenever available.
9. We shall make every effort to?
10. We shall not spend money on the project and only use materials from nature in order to save for a trip to Cancun.
11. We shall supply vampires their blood cold.
12. Vampires shall not 'sparkle'