

# Yellow Team Code of Ethics

## 1. Teamwork and Cooperation

- i. Team members will show each other respect in the pursuit of a common goal, and address each other politely and respectfully.
- ii. If a teammate requests help and it does not place an unreasonable burden on the person of whom it is requested, then that person will help the teammate.

## 2. Individual Value

- i. Team members will always strive to see the talents and virtues of each of his or her teammates.
- ii. Team members have the right to feel comfortable in the team environment, and not to feel threatened or isolated in any way.

## 2. Honesty and Integrity

- i. Team members will report accurately and completely on all matters. Any problems must be properly highlighted, and reported to the group as soon as they are discovered.
- ii. Team members will behave in a manner consistent with the M.I.T. policies on academic integrity.

## 3. Work Habits

- i. Team members will respect all 2.009 and Pappalardo staff; this includes heeding all directions and instructions, and vacating the laboratory area when required.
- ii. Each team member will clean his or her mess and tidy the workspace after use, including return of tools used to their appropriate place in the tool chest.
- iii. Each team member will fulfill his or her assigned task, and complete his or her fair portion in small-team work. No team member will have to bear an augmented workload resulting from the inability of a teammate to satisfy this requirement.

## 4. Timeliness

- i. Team members will be aware of and respect the time constraints of those with whom they work.
- ii. Team members will be punctual and immediately make teammates aware if their availability changes.

## 6. Finances

- i. All financial decisions will be approved by both financial officers.
- ii. No team member will make a purchase on the team budget without first consulting the financial officers.

## 7. Decision-Making

- i. Decisions will be made collectively. If a team member does not agree with a team decision, he or she has the right to present his or her opinion for fair consideration.

## 8. Safety

- i. No team member will do anything inside or outside of lab that will endanger his/herself, any member of the team, or any other persons in any other way.