

## **The 2.009 Blue Team shall uphold the following principles:**

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### **Safety**

*Safety is the top priority. To reiterate, no thing or combination of things is more important than safety. Team members will:*

- *immediately inform a safety officer, SI, or Instructor about any imminent, perceived, or potential safety issue.*
- *be safe when working with tools by always following the lab protocols set out for the Building 35 Product Design Lab.*
- *strive to get enough sleep and nutrition (read: calories and water), for their health and for the health of the team as a whole.*

### **Honesty**

*Team members will conduct themselves with integrity and honesty. They will:*

- *not steal (take without permission or use without citation) any objects, ideas, or text from any source.*
- *not falsify data or skew the interpretation of data.*
- *be familiar with, and committed to observing the financial practices described in the rules of the course.*
- *be familiar with and adhere to MIT's policy of academic honesty.*

### **Teamwork**

*Team members will:*

- *be fair and clear about their level of participation, and will be honest when evaluating their own contribution to the team.*
- *reflect weekly on what they have done well and what they will do differently.*
- *be honest when they recognize they are not doing their share, and be proactive in seeking out team members to help and new problems to solve.*
- *not hold grudges. Team members will make good faith attempts to deal with a problem (e.g. by having an open and honest conversation with the person involved).*

### **Productivity**

*Time will be spent on work only with a clear vision of how it helps achieve the next milestone AND overall goals. Team members will:*

- *strive to speak concisely to encourage more productive meetings and will come prepared to all meetings.*

- *raise their hands when they wish to speak to encourage quieter voices to be heard. The SI running the meeting will call on people. Task forces may choose their own method.*

## **Decision-making**

*All team members will:*

- *make unbiased and educated decisions based on data, theory, and/or experience.*
- *explain rationale to the team.*
- *participate in decision-making processes.*
- *voice their thoughts, even (or perhaps especially), when they disagree with the majority of the group.*
- *strive to reach consensus. If unable, voting may occur in time-constrained situations, and only once sufficient background information has been discussed.*

## **Communication**

*Team members will keep in touch with the team about their needs by:*

- *communicating to the team/task forces when they are unable to attend meetings/events ahead of time except in unforeseen circumstances.*
- *alerting the group if they are in danger of not completing a task on time so that the team can pitch in.*
- *immediately sharing obstacles or discovering issues related to the project*
- *responding to emails and requests as quickly as possible, with at least an acknowledgment that the team member has received and read the email.*
- *forwarding all project-related emails to the SIs so that they can maintain a continuous vision of the team's progress.*
- *documenting all research/findings in their notebook and/or the Team Wiki, and making that information available to the rest of the team as soon as possible.*

## **Adherence to the Code**

*Team members agree to uphold practices consistent with the text of this Code of Ethics.*

- *Team members will reflect on their own adherence to the Code.*
- *Any team member who believes another is not following the Code will address the issue with the offending team member in person or alert an SI.*
- *In the unexpected case that, after an intervention, corrective action is not taken, the team will discuss the problem as a whole and arrive at a solution.*